

File - Serial Charge Out  
FD-5 (Rev. 6-17-70)

File 194B-DC-57543 A Date \_\_\_\_\_  
Class. \_\_\_\_\_ Case No. \_\_\_\_\_ Last Serial \_\_\_\_\_

☐ Pending ☐ Closed

Serial No.	Description of Serial	Date Charged
<del>1</del>	<del>DC Memo dtd 4/12/91</del>	<del>4/12/91</del>
<del>2</del>	<del>FD-671 dtd 4/17</del>	<del>5/1/91</del>
<del>2a</del>	<del>u u 5/14/91</del>	<del>5/15/91</del>
<del>2a</del>	<del>FD-671 (91-CMUT-21) lot ext.</del>	<del>9/18/91</del>



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b7C

RECHARGE

Date \_\_\_\_\_

To \_\_\_\_\_ From \_\_\_\_\_

Initials of Clerk { \_\_\_\_\_  
\_\_\_\_\_

Date { \_\_\_\_\_  
\_\_\_\_\_

Date charged \_\_\_\_\_

Employee \_\_\_\_\_

Location \_\_\_\_\_

# Memorandum



To : SAC, DALLAS

Date 4/17/91

From : ELSUR ASSISTANT,

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Subject : ELSUR SUB FILE

THE BELOW LISTED SUB FILE WILL BE USED FOR ELSUR  
CHECKLISTS, FD-670 and FD-671, EXCLUSIVELY.

194B-DL-57543 "Sub A"

Sub A opened 4/17/91, *rlh*

3 - Dallas (2-194B-DL-57543)  
RLH/rlh

①-194B-DL-57543 Sub A

194B-DL-57543A-1

SEARCHED	INDEXED
SERIALIZED	FILED
APR 17 1991	
FBI - DALLAS	

Return to file

b6  
b7C

Execute, serialize and retain in a separate sublettered file to the case file. Additional sheet(s) may be attached to this form as necessary to enter data regarding any item below. Each sheet attached should be numbered as an additional page and reflect the item number being continued.

1. It will be the responsibility of the case Agent and his/her supervisor to ensure compliance with these instructions.
2. Review MIOG, Part II, Sections 10-9(1) and 10-10.3 through 10-10.6.
3. Contact with Squad Supervisor.
4. Ensure availability of equipment and necessary support.
5. Opinion of USA obtained prior to CM and confirmed in writing.
6. Emergency authorization, (if required).
7. Communication to FBIHQ requesting routine authority (if required). *FD-759*
8. FBIHQ/DOJ authorization obtained  expires  b7E
9. Tickler set for expiration and/or renewal of FBIHQ/DOJ authorization.
10. Execute FD-473 and retain as evidence.
11. Contact with ELSUR support employee for coordination of necessary recordkeeping.
12. Contact with appropriate employee for equipment and necessary support (only after proper authorization).
13. Mark recording for identification purposes. See MIOG, Part II, Section 16-8.1.2.
14. Execute FD-504 in its entirety for each original tape at the time the tape is initially removed from the recording device or accepted into custody by the FBI.
15. Complete FD-192 and attach to FD-504. Handcarry to ELSUR tape custodian for duplicating and retention. Assure adherence to 5-day evidence-control rule. See MAOP, Part II, Section 2-4.4.1(b).
16. Assure FD-504 sealed and accepted into custody by the tape custodian.
17. ELSUR indexing completed.
18. Stamp "ELSUR" on file jacket of Vol. 1 and all subsequent volumes to the case file.
19. FD-621 submitted to FBIHQ.
20. Review case file and notify ELSUR support employee in writing (by routing slip or memo) of the full name, initial overheard date and subsequent overheard dates of any individual monitored previously, but not sufficiently identified for ELSUR indexing purposes.
21. Supervisor's initials and date certifying compliance with above procedures.

Serial Number

Initials

	<u>all</u>
<u>2</u>	<u>all</u>
<u>2</u>	<u>all</u>
<u>2</u>	<u>all</u>
<u>2</u>	<u>all</u>
	<u>all</u>
<u>220-141-1A'</u>	<u>all</u>
<u>—</u>	<u>all</u>
<u>1B'</u>	<u>all</u>
<u>—</u>	<u>all</u>
<u>17</u>	<u>all</u>
<u>—</u>	<u>—</u>

(Date)

*Control #91-CMNT-21  
(Original Authority)*

*194B-DL-57543 A-2*

SEARCHED	INDEXED
SERIALIZED	FILED
APR 17 1991	
FBI — DALLAS	
<div style="border: 1px solid black; width: 100px; height: 40px;"></div>	

FBI/DOJ

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b7C

*"Return to file"*

Execute, serialize and retain in a separate sublettered file to the case file. Additional sheet(s) may be attached to this form as necessary to enter data regarding any item below. Each sheet attached should be numbered as an additional page and reflect the item number being continued.

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2. Review MIOG, Part II, Sections 10-9(1) and 10-10.3 through 10-10.6.
3. Contact with Squad Supervisor.
4. Ensure availability of equipment and necessary support.
5. Opinion of USA obtained prior to CM and confirmed in writing. [redacted]
6. Emergency authorization, (if required). [redacted]
7. Communication to FBIHQ requesting routine authority (if required) [redacted]
8. FBIHQ/DOJ authorization obtained.  
Date authority begins \_\_\_\_\_ expires \_\_\_\_\_
9. Tickler set for expiration and/or renewal of FBIHQ/DOJ authorization.
10. Execute FD-473 and retain as evidence.
11. Contact with ELSUR support employee for coordination of necessary recordkeeping.
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Serial Number

Initials

2	rlh
8	rlh
13X1	rlh/tom
270-141-1A <sup>①</sup>	rlh/tom
—	rlh
—	rlh
34	rlh/tom
35	rlh/tom
9/24/91	rlh

(Date)

Control #91-CMNT-21  
(1<sup>st</sup> Extension)

194B-DL-57543A-2a

SEARCHED	INDEXED
SERIALIZED	FILED
MAY 14 1991	
FBI - DALLAS	

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ELSUR - INITIAL AND  
RETURN TO FILE.